

Privacy policy of Personeelsdiensten Zuid Nederland B.V. and Van Vliet Transport B.V.

This Privacy Policy applies to all personal data that De Klok Logistics/Vortex Logistics/Van Vliet Transport (hereinafter: "the organization") processes its employees.

If you become or are already a (staff) member of the organization or for any other reason If you provide personal data to the organization, you give your explicit permission to process personal data in line with this Privacy Policy.

We advise you to read the Privacy Policy carefully and keep this copy for your personal use own administration

1. Responsible persons

Responsible persons for the processing of personal data:

- Pieta Bekers (PZN); Beurtvaartweg 2-4 6541BW Nijmegen, 024-3713710, KvK: 51447258
- Marian Roelofs (Van Vliet); Laanakkerweg 16 4131PB Vianen, 030-2950140, KvK: 30158389

2. What data does the organization process and for what purpose?

2.1 The following personal data will be processed in the context of your employment:

- a) first name and surname
- b) address details
- d) telephone number
- e) e-mail address
- f) IBAN number
- g) date of birth + place of birth
- h) gender
- i) marital status + children
- j) citizen service number (BSN)
- k) passport/ID card/driving license (for code 95)/driver card/forklift certificate/EPT certificate/ reach truck certificate & ADR

2.2 The organization processes the personal data referred to under 2.1 for the following purposes:

- a) your name, address, telephone number, e-mail address and date and place of birth will be used for contact regarding employment and possible termination thereof, for providing the information requested by you or for handling the information obtained from you;
- b) your name, address, telephone number and e-mail address will be used for sending invitations and information about the services, activities organized by the organization in the context of employment and for the digital transmission of salary slips;
- c) your name, IBAN number, gender, marital status and BSN will be used to settle payments, your salary;
- d) your marital status + children is used to determine who has priority over holidays during the high season;
- e) your passport/ID card/driving license (for code 95)/driver card/forklift certificate/EPT certificate/ reach truck certificate & ADR due to temporary validity of the documents as well as points code 95.
- f) your trip data (drivers) are registered by the board computer, in order to track the customer's goods and track the vehicle.

3. Storage periods

3.1 The organization will process and store your personal data for the duration of your employment and with due observance of the statutory retention periods after the end of this employment. Immediately after the aforementioned retention period has expired, the organization will destroy and/or anonymize the personal data, unless it is obliged by law (e.g. tax law) to retain certain personal data for a longer period of time. In the latter case, only these specific personal data will be retained for the statutory retention period.



Privacy policy of Personeelsdiensten Zuid Nederland B.V. and Van Vliet Transport B.V.

4. Security measures and processors

4.1 To protect your personal data, the organization has taken appropriate technical and organizational measures. This protects your personal data against unauthorized or unlawful processing and against accidental loss, destruction or damage.

4.2 For the processing of personal data, the organization uses the services of third parties, so-called processors. These processors process personal data exclusively on behalf of the organization. The organization has concluded a data processor agreement with the data processors in which the data processor is obliged to comply with all the obligations arising from the European General Data Protection Regulation and this Privacy Policy. A list of our processors can be requested from the Head of P&O.

5. Duty to report data leaks

5.1 Employees within the organization should be aware that if there is a data breach, they must report this data breach immediately (on the same day) to the designated contact person so that the latter can report the data breach to the Authority for Personal Data in good time.

5.2 The General Data Protection Regulation (AVG) states that data breaches must be reported to the Authority for Personal Data immediately, within 72 hours, unless it is unlikely that the data breach will lead to a high risk to the rights and freedoms of the data subjects. In addition, the data breach must also be reported to the data subjects.

6. Right of inspection, removal, questions and complaints

6.1 Via human resources (personeelszaken@dki.nl for PZN employees and m.roelofs@vanvliettransport.nl for Van Vliet Transport employees), you can submit a request to view, receive, change or delete your personal data. The organization will always deal with your request without delay and, in any event, within one month of receiving the request, inform you of the action taken on the request. If the organization does not grant your request, it will always explain this in more detail.

6.2 Employees have the right to receive a copy of the data registered about them.

6.3 If you wish to object to the (further) processing of your personal data as referred to in Article 2, you can also contact human resources. The organization will deal with the objection without delay, in any case within one month, and will remove the personal data concerned, unless it is compelled by law to keep the personal data concerned. If the latter is the case, the organization will inform you of this.

6.4 If you have any complaints about the way in which the organization processes your personal data or handles your requests, you can contact the Head of P&O (personeelszaken@dki.nl for PZN employees and m.roelofs@vanvliettransport.nl for Van Vliet Transport employees). If this does not lead to a solution, you can of course always exercise your right to submit a complaint to the Personal Data Authority (www.autoriteitpersoonsgegevens.nl) or appeal to the competent court.

6.5 Any other questions or comments about this Privacy Policy may be addressed to the P&O department (personeelszaken@dki.nl for PZN employees and m.roelofs@vanvliettransport.nl for Van Vliet Transport employees).

7. Changes

This Privacy Policy is subject to change. The changes will be announced by e-mail or by internal mail. We advise you to check the Privacy Policy regularly.

